



From the Head of Career Guidance: Michael Triff, BSc, MSc, QCD

3 September 2024

Dear Parents of 6th Form Pupils:

It is my pleasure to share with you some important notices about Abingdon School's Career Guidance Programme for 2024/25.

### ***Career Guidance Programme***

Eight years ago, Abingdon School took the exciting step of investing in a new, full-time career guidance role, appointing me, Michael Triff, as Head of Career Guidance.

I have designed and now run an exciting and expansive Career Guidance Programme which takes pupils aged 11-18 (1<sup>st</sup> Year to U6) on a journey of self-discovery, helping them to:

- be in touch with their values and what is important to them,
- grasp and gain insights into what is meant by 'career',
- identify potentially suitable future occupations,
- understand and experience the world of work,
- make educational choices informed by careers planning,
- learn key skills needed to gain future employment, and
- prepare to live independently after leaving school

In short, my goal is to help every pupil think carefully about, and take practical steps towards realising, their future career.

The Career Guidance Programme helps students through career thinking and planning lessons supported by printed and online career information resources; career psychometric testing and one-to-one career guidance meetings, employability skills workshops; CV, cover letter and interview training and practice; financial education tutorials and seminars; and a wide range of events and activities, including talks and classroom lessons with working professionals, an annual careers fair, several career advice evenings, work experience schemes, and meetings with British Armed Forces careers advisers.

Every year group enjoys a set of bespoke activities designed for its step in this journey, with one year's activities smoothly transitioning into that of the next year. This design ensures coherence from year to year and puts pupils in the best position possible to make informed educational choices at the end of each key stage in their education: GSCE, A-Level, and all post-18 options, including Higher Education.

For more information, visit <https://www.abingdon.org.uk/academic/career-guidance>.

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### **6th Form Careers Evening**

The Old Abingdonian Club, Abingdon School's alumni association, will host a 6th Form Careers Evening on **Friday, 22 November 2024 from 6:00-9.00pm in the Yang Science Centre** (with an optional light supper for pupils served from 5.15pm in the Dining Hall – booking required). OAs at early or middle stages in their career will be on hand to share with 6th Form pupils what they have learned since leaving Abingdon, including insights into their current job and choices they made during their career journey to date. The event helps to inform pupils of options to pursue after leaving Abingdon, as well as gives them insights that might influence longer-term career planning. I hope you will encourage your child to attend once they receive their invitation from the OA Club in October.

### **Advice on Careers in the Armed Forces**

6th Form pupils who are interested in learning about a career in the military, should attend a meeting with an Armed Forces Career Adviser from the **British Army, RAF, or Royal Navy/Royal Marines**, all of whom will be at Abingdon School on **Thursday, 28 November 2024**. You are also welcome to make an appointment for your child directly with an Armed Forces Career Adviser; email me for contact details.

### **North American Universities Advice Evening Webinar**

Is your child thinking about applying to university in the US or Canada? If so, they should attend the North American Universities Advice Evening on **Monday, 2 December 2024 from 6.30 to 8.15pm on Zoom**. This event kicks off the process for L6 students who are seriously considering applying to North American universities. Parents of L6 are welcome to attend, as are U6 pupils and parents, too. *Note: While there is not another evening dedicated to universities in other parts of the world, I advise all 6<sup>th</sup> form students interested in applying to universities outside the UK.*

### **Industry Insight Events**

There will be two 'Industry Insight' events co-hosted by Abingdon School and SHSK. The first will focus on the Creative Industries (Radio/TV/Film/Video, Music, Theatre, Dance, Fine Arts, Design, Photography, Video Games, Beauty & Fashion, Textiles, Crafts, Museums & Heritage Sites) and will be held at **SHSK on Monday, 9 December 2024, 4.00-6.30pm**. The second will focus on Financial Services (Accountancy, Retail Banking, Corporate Finance, Financial Planning and Wealth Management, Insurance and Risk Management, Investment (Fund) Management, Investment Banking, Pension Management, Private Equity and Venture Capital, Trading/Brokering/Dealing) and will be held at **Abingdon School on Monday, 20 January 2025, 4.00-6.30pm**.

### **Gap Year Advice Evening Webinar**

Is your child considering taking time off before entering university, starting work (including apprenticeships), or continuing in some form of further education or training? If so, this event is for them. Abingdon School and St Helen and St Katharine School will co-host a Gap Year Advice Evening for 6th Form pupils on **Tuesday, 11 February 2025 from 7.00-8.15pm on Zoom**. The event will kick off with a presentation on electing, planning, and then managing a Gap Year. This will be followed by a presentation from Independent Gap Advice on travel abroad during a Gap Year. Then, a panel of SHSK and Abingdon School alumni will share their individual Gap Year stories. There will be an opportunity to ask questions of any of the speakers or the panelists. Parents are welcome to attend. Webinar registration for the webinar will open in November 2024.

### **Abingdon Careers Convention**

The annual Abingdon Careers Convention, jointly run by Abingdon School and St Helen and St Katharine, is an excellent opportunity for pupils to gather information about and personal insights into occupations of interest and educational routes into those occupations. While it is a compulsory event for 5<sup>th</sup> year pupils, 6<sup>th</sup> Form pupils are welcome to attend. It features parents and alumni of both schools, as well as local employers, representing a wide range of careers. Pupils can meet with 'career representatives' one-to-one or in small group discussions and also attend themed talks/panel presentations. The next Abingdon Careers Convention will be held on **Thursday evening, 13 March 2025 from 6.30-9.00pm at Abingdon School**. Your child will learn all about this event at a year group assembly in January. Later this term, I will be writing to you again to ask if you and/or your partner/spouse would be interested in volunteering as a 'career representative' at this event. If potentially interested, please save the date in your diary now – thanks!

### **Apprenticeships Evening Webinar**

There will be an evening webinar focusing on apprenticeships on **Wednesday 7 May 2025, 7-8pm on Zoom**. In January, look out for an invitation to register for the webinar.

### **OX14 Partnership Summer Holiday Work Experience Scheme**

Abingdon School alumni (Old Abingdonians) and current parents are invited to host high quality, one to two-week summer holiday work experience placements (in person at their employer's premises) as part of a town-wide **OX14 Partnership Summer Holiday Work Experience Scheme**. The scheme is run jointly by Abingdon School, Fitzharrys, John Mason, Larkmead, Radley, and St Helen and St Katharine. All participating schools recruit placement hosts, and pupils from all participating schools who will be between L6 and U6 during summer 2025 may apply. If relevant, please encourage your child to take advantage of this scheme, and apply once the list of work experience placements is announced at 6<sup>th</sup> Form assembly in **mid-April 2025** (immediately after Easter holiday).

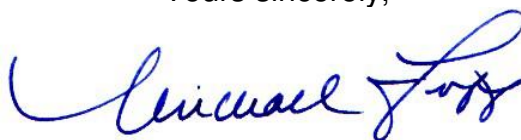
### **Career Guidance Meetings**

Your child is encouraged to schedule a one-to-one meeting with me either in person if they are:

- interested in alternatives to attending university full-time, such as Higher National Qualifications, Foundation Degrees, National Vocational Qualifications, and Professional Qualifications; Higher and Degree Apprenticeships; and School Leaver Programmes
- thinking about taking a Gap Year and want to understand what is involved
- need general help with the next step in their career thinking

If you have any questions, concerns or suggestions about the Career Guidance Programme, please don't hesitate to get in touch.

Yours sincerely,



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